

THE INNER COR

A quarterly eNewsletter dedicated to North Carolina Data and Information Management News and Business Trends.



A Note from Chris

Spring has sprung and I know we all welcome the warmer weather.

At COR365 we honestly believe in practicing what we preach. That means that before we even considered offering our new iCOR by M-Files solution to our faithful clients we adopted this ECM technology internally. The first application we attacked was our own CRM system. We now have one place for all our employees to track our interactions with customers and prospective customers. This internal CRM also houses all of our contracts and proposal information, which makes life much easier for all involved in the account management and sales efforts here at COR365.

Spring is all about new beginnings. And it just might be the right time for your business to adopt the power of iCOR by M-Files. We would love the opportunity to show you our new secure, scalable and very affordable solution. Just give us a call or contact us through the Contact page of our new website at cor365.com.

NEXT ISSUE

Our new mobile app- Access your info anytime from anywhere.

EMPLOYEE SPOTLIGHT

Russell Atkins

Service Bureau Senior

One thing you can say about the folks who work at COR365 is that they are a humble lot. Like Russell Atkins, our Service Bureau Senior since 2011.

Russell is our "Go to Guy" for iCOR by M-Files and will continue to be "the man behind the curtain" for some time to come.

The one thing Russell loves to talk about is his daughter. She is in every sense of the word, a Daddy's Girl. He loves to pick her up at Day Care and see her get excited just to see him. They recently went on a field trip together to the bank because he wants to teach her about the things we take for granted.

Russell is an avid golfer (Russell played on his high school golf team with a 10 handicap and now plays every weekend, weather permitting.) He enjoys going to movies (Shawshank Redemption is his favorite); fishing (he has a yearly vacation to Oak Island with his family, his parents and his wife's parents) and of course, watching his daughter grow and learn. Russell describes himself as a simple person. But aren't the simple things in life the best?



Now the company with more ways to manage information has even more ways to manage information

By Betsy Gauthier, Director of Customer Relations



As a valued COR365 Information Solutions™ customer you've come to rely on us for professional document imaging, record storage, shredding services and data protection. We now introduce iCOR by M-Files™ to our suite of services. A revolutionary digital storage and retrieval system that's based on what something is, not where it is, providing your business with faster, easier access to your digital files, regardless of their format.

Word documents, JPEGs, PDFs, Excel spreadsheets, PowerPoints, MP3s, videos, email and even Tweets are stored based on what they are, rather than where they are, creating a simpler, more intuitive system. If you know how to Google, you know how to use iCOR. Instead of clicking through folder after folder, you simply enter a key word or two and the file pops up on your screen.

You're mobile, and now with iCOR your information is too

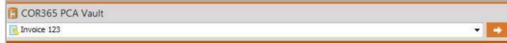
And that could be any screen—iCOR can be accessed anytime, from anywhere, via PC, laptop, tablet or smart phone. And in today's fast paced world mobile access is critical to practically any business. COR365 offers storage options that include cloud, on-premise or a hybrid system designed specifically to your business needs. And iCOR is scalable and affordable, so any sized business can benefit from it. In fact, clients report impressive R.O.I. levels in just the first year.

For more information on how iCOR by M-Files can benefit your business contact Betsy Gauthier, Director of Customer Relations at 336-331-4904 or email bgauthier@COR365.com.

TECHNICAL TIPS

The Search Is Over Fast With iCOR by M-Files

By Russell Atkins, Service Bureau Senior



What Google has done for the Internet, iCOR can do for your business data. iCOR gives your business powerful data search capabilities at speeds never before possible. And it's as easy as filling in the search bar. Not only does iCOR search for the name, it also searches throughout the entire Vault for Objects, Documents, or Emails containing results that match the search criteria, regardless of where or what it is.

Name	Score
Documents (3)	
Invoice123.pdf	152415
Service.pdf	80795
AP.msg	60169

For example, when searching for Invoice 123, iCOR returned three results. Two PDF documents and a Email message. Each time iCOR finds the term Invoice 123 it is

highlighted. In the example below the first PDF was returned because it is named Invoice 123. The second PDF was returned because Invoice 123 was within the contents of the document. The Email was returned because the keywords assigned to the Object contains Invoice 123.

Name	Score
Documents (3)	
Invoice123.pdf	152415
Service.pdf	80795
AP.msg	60169

INVOICE 123
ABC Company
111 This Street
Somewhere, NC 27107

Name	Score
Documents (3)	
Invoice123.pdf	152415
Service.pdf	80795
AP.msg	60169

AP
Document ID 66 Version 3
Class* Email
Name or title* AP
Keywords **Invoice 123**

It's simple, fast and intuitive. For more information on the many search features of iCOR by M-Files please contact CORsupport@COR365.com.

iCOR TECH TIPS

This Issue: Search

Next Issue: Mobile Apps

Coming Soon: Tips on Workflow, Reporting, Views and Advanced Features

About COR365 Information Solutions

COR365® Information Solutions provides clients with industry-leading solutions that streamline operations, lower costs, and simplify compliance. The company offers that records management, secure tape vaulting, offsite records storage, document imaging and shredding services—with redundancy and durability built into every critical component. For more information, visit www.COR365.com or contact Chris Kelley, 336-331-4901 or email ckelley@COR365.com

